

## SRI SATHGURU SANGEETHA VIDYALAYAM COLLEGE OF MUSIC & RESEARCH CENTRE (Accredited with B+ Grade by NAAC) (Affiliated to Tamil Nadu Music and Fine Arts University) 15-A, Gokhale Road, Tallakulam, MADURAI - 625 002 Ph. 0452-2530957; Email: sssvidyalayam@gmail.com

## Minutes of the IQAC Meeting held on 18th July 2020 @ 4.30 P.M.

Dr.N.Barathi, Principal in Charge Presided.

Due to the retirement of Dr. V. Bala, Principal & former Chairperson of IQAC, a new composition was formed. The New Composition of IQAC are:

Chairperson Head of the Institution

Dr.N.Barathi, Principal in Charge

Coordinator/Director of IQAC

Dr.K.Rukmani

Member from Management

Smt.Uma Ramesh

Member from college

Sri.N.S.Saminathan Dr.K.Thiagarajan Smt.S.Archana Dr.S. Vanathi'-

Dr.A. Venugopal

Senior Administrative Officers

Sri.B. Ganesan

Sri.K.Gurubalakrishnan Sri.R.Byravasubramanian

One/Two nominees from Employees/ Students/Alumni

Smt.R.Vanathi

Sri.S.B.Pathmasankar

One/Two nominees from Employers/

Dr.C.R.Anantharaman

Industrialist/Stake holders

## Agenda

As discussed in the last IQAC meeting, the current year's plan of action are taken up for discussion.

S.No	Plan of action
1	Preparation of AQAR 2019-20 as per NAAC format
2	Conducting Orientation / Bridge Programme for the Freshers at the beginning and at the end for pre university exams.
3	Conducting Workshops/ Webinars / Guest Lectures
4	Academic calendar 2020-21
5	Online Participation of Teaching staff in webinar / Conference/ workshop in pertaining Pandemic 2020
6	Organizing workshop/ Guest lecture / seminar on IPR

7	Conducting online workshops / training programs related to Teaching and Learning.
8	Preparation of Vaggeyakara day
9	Preparation of Schedule for certificate courses
10	Awareness programs
11	Yoga initiative
12	Preparation of student satisfaction survey as per NAAC

## Discussions on Agenda

SI.No	Outcome
1	AQAR pertaining to the Academic year 2019-20 was planned for uploading
2	The Orientation Programme was planned to organise for all classes to shift on to online mode.
3	For the Academic Year 2020-21, four webinars and one workshop was planned .
4	Academic calendar prepared and uploaded in the website
5	All staff members took part as resource person and as well as participated in webinars, conferences and workshop
6	Lecture demonstration on IPR was planned
7	Teachers were trained on google Classrooms and ICT tools, gmeet.
8	Nearly ten vaggeyakara days was planned to celebrate during the year.
9	Major certificate courses and MoU certificate courses were planned to conduct
10	Awareness programme on the current issue were planned to organise in villages
11	To make students balance the stress of the pandemic period, the related yoga classes were organised on online mode to balance the same.
12	Planned the Students Satisfaction Survey in the Stipulated time.
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As there was no other subject for discussion the meeting concluded with vote of thanks.

Dr.N.Barathi
Principal in Charge&
Chair person of the Meeting

- 1. Dr.K.Rukmani
- 2. Smt.Uma Ramesh
- 3. Sri.N.S.Saminathan
- 4. Dr.K.Thiagarajan
- 5. Smt.S.Archana
- 6. Dr.S. Vanathi
- 7. Dr.A. Venugopal
- 8. Sri.B. Ganesan
- 9. Sri.K.Gurubalakrishnan
- 10. Sri. R. Byravasubramanian
- 11. Smt.R. Vanathi
- 12. Sri. S.B. Pathma Sankar
- 13. Dr. C.R. Anantharaman

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